

Burgettstown Area Middle/High School

104 Bavington Road, Burgettstown, PA 15021

724-947-8100

www.burgettstown.k12.pa.us

Brian Fadden, Principal, bfadden@burgettstown.k12.pa.us

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REVISED STUDENT ARRIVAL PROCEDURES AT BMHS

SINGLE POINT OF ENTRY

Dear Parent/Guardian,

In an effort to enhance the safety and security procedures at the Middle/High School, and in order to increase the supervision of student arrival to school at Burgettstown Middle/High School at the beginning of each school day, we are revising the student arrival procedures. Beginning Tuesday, February 21, all students must enter through the main entrance of the Middle/High School. This is a major change from the current procedures, and the purpose of this note is to both inform you of the intended change and to outline the procedures.

- Again, beginning Tuesday, February 21, all students must enter through the main entrance of the Middle/High School.
- The buses and student vans will continue to drop students off in the front circle. This area is strictly reserved for buses at student arrival time.
- Student drivers will continue to park in the current student parking lot, however, they must now walk across the parking lot, down the front sidewalk and into the front entrance. Students are reminded that they cannot enter the school building earlier than 7:15 AM.
- Those who may walk to school will need to enter through the front entrance, regardless of the direction from which they come.
- Parents/Guardians/Others (those who drive students to school) must continue to drive around the school. The change for these individuals is that while they should still drive around the back of the school, they may now proceed along the side of the school (the side by the previously utilized morning entry doors) and stop at the front corner. This (side area up to the front corner) will be the point at which students may depart the vehicle. Students will then walk down the front walk and up to and through the main entrance. It is important that parent/guardian/other drivers who drive students to school not stop at any area on the front side of the school to drop students off. All drivers of students must continue to drive around the school. Additionally, it is important that students depart the car on the side and/or front corner of the school. Finally, we ask that these drivers exert caution, as

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always, when driving on the side of the school; being aware of students walking across the lot from the student parking lot. Student entry to the school building will still be no earlier than 7:15 AM (except for those students who ride the buses that arrive a few minutes earlier). Students who are being dropped off should remain in their car until 7:15 AM, and not congregate around the front entrance before this time.

Currently, there are no planned changes to student departure at the end of the school day, including student pick-up by parents/drivers/others. However, we did recently amend the procedures for students who leave school during the school day; specifically those who are student drivers. In all instances, students who leave school during the day are to exit through the front entryway.

We are certain that, similar to when any process or procedure is changed, there may be some glitches. We ask for the patience of all while we transition to this new, and hopefully safer, manner in which student arrival to school is handled.

Brian Fadden
Principal

Maria Shaffer
Assistant Principal

Darren Fisher
School Police Officer